

# PROJECT CONTROL AND LABOR PRODUCTIVITY

Learn how to manage your projects better at this fact filled seminar presented by Mid Atlantic BX. Whether you work in the field or office, instructor Matt Stevens from Stevens Construction Institute, will lead you through a two-day seminar that will show you ways to keep control of your projects, instead of letting your projects control you!

## MARCH 8<sup>th</sup> & 9<sup>th</sup> 2010

## 8<sup>AM</sup>-5<sup>PM</sup>

**Just \$429 per Member** (\$779 per non-member)  
for the **ENTIRE TWO-DAY course**,  
including all hand-outs

**THE ENERGY CENTER**  
180 Silver Spring Road  
Mechanicsburg, PA 17050

## PROJECT CONTROL AND LABOR PRODUCTIVITY SHOWS YOU:

Where are the opportunities?  
Financial impacts of superior project control.  
Traps, techniques and tactics.  
What management styles are most effective?  
Building a project: a "real world" lab.  
Training: the key to implementation.

## WHY SHOULD YOU ATTEND ?

You will learn effective management methods and strategies to keep your projects and company strong. Construction companies make or lose money in the field, building the work! This seminar is designed for ANYONE involved with controlling projects, including Executives, Project Managers, General Superintendents, Operations Managers, Field Supervisors, and Foremen.



**YES**  
Register  
ME NOW!

### DEADLINE FOR REGISTRATION: March 1st!

Fax your completed form to **717.635.2042** or mail to Mid Atlantic BX, **2501 North Front Street, Harrisburg, PA 17110**

For additional information about the seminar, please see the **reverse of this form** or contact **Megan at 1.866.499.COOL** or **Megan@MidAtlanticBX.com**

**Your registration is your commitment to attend - there are NO REFUNDS for cancellations - substitutions are permitted!**

Name \_\_\_\_\_ Title \_\_\_\_\_

Company Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

**Method of Payment**       Check (Payable to Mid Atlantic BX)       Credit Card (Visa/MC/AmEx)

Name (as it appears on card) \_\_\_\_\_ Billing Zip Code \_\_\_\_\_

Credit Card # \_\_\_\_\_ Exp. Date \_\_\_\_\_ CV2 Code \_\_\_\_\_

# PROJECT CONTROL AND LABOR PRODUCTIVITY

## AGENDA:

### Section 1: Where is the Opportunity?

- Changes in the Industry
- Controllable vs. Uncontrollable
- Wasted Time vs. Productive Time
- Why?

### Section 2: What Processes Work

- Planning
- Scheduling
- Material Logistics
- Post-Mortem
- Training

### Section 3: Great Impacts - the Results We Love

- Profit and Loss Statement
- % of Productivity to \$ of Profit
- Stress
- Customer
- Work Environment

### Section 4: Practices/Philosophies/Habits of Successful Contractors

- Profile of a Successful Contractor
- 10 Habits of Highly Productive Managers
- The Lean Transformation Approach

### Section 5: Building a Project - A Real World Lab

- Bidding Stage
- Building Stage
- Financial Stage
- Differences Between Teams

### Section 6: Measurement Makes Improvement Happen

- Why Measurement is Important?
- Upstream vs. Downstream Measurement
- Behavior vs. Results
- Examples/Forms/Templates

### Section 7: People

- Differences in People
- Generations
- DISC - Emotions/Behaviors
- Stevens' Original Research on Best Craftspeople and Operators
- People Management Philosophies
- Training - The Last Critical Piece

### Section 8: Summary

- 50 Best Practices from the Library (of over 300)
- 2 Case Studies
- Conclusion



## About YOUR INSTRUCTOR:



**Matt Stevens** is a management consultant who has worked only with construction contractors since 1994. Mr. Stevens has conducted over 400 seminars to construction contracting audiences. He is the author of *Managing a Construction Firm on Just 24-Hours a Day*, and his newest book, *The Practical Construction MBA* is due out in early 2010. For additional information about Mr. Stevens, please visit his website at [www.stevensci.com](http://www.stevensci.com).

## DIRECTIONS TO THE ENERGY CENTER:

**From I-81:** Use Exit 57, PA-114 toward Mechanicsburg. Follow PA-114/Conodoguinet Parkway to US-11/Carlisle Pike. Turn left onto US-11/Carlisle Pike and follow to intersection with Silver Spring Road. Turn right onto Silver Spring Road. The Energy Center will be located on the left at 180 Silver Spring Road. Proceed to the entrance on the left side of the building and follow the signs to The Energy Center.

**From SR-581:** Use Exit for US-11/Carlisle Pike, turn right onto US-11/Carlisle Pike. Follow US-11/Carlisle Pike to intersection with Silver Spring Road. Turn left onto Silver Spring Road. The Energy Center will be located on the left at 180 Silver Spring Road. Proceed to the entrance on the left side of the building and follow the signs to The Energy Center.

